



Classroom Resources Development

To get a customized title list for your project, fill out this form, then mail or fax back to us.

3505 County Rd. 42 W.
Burnsville, MN 55306
Phone: 800-245-9540
Fax: 800-369-5490

CONTACT INFORMATION

Contact Name _____ Title _____ Phone _____
School Name _____ Email _____
School address _____ City _____
School District _____ State _____ Zip Code _____

TELL US ABOUT YOUR DISTRICT OR SCHOOL

What do we need to know to make the right recommendations?

Indicate your school curriculum

- Advanced Placement
- Core Knowledge
- International Baccalaureate
- SpringBoard
- Textbook (provide name/edition)
- Other

Does your school have any special concerns?

- College Prep
- Language Immersion
- Early Childhood
- Multicultural
- Reluctant Readers
- High Level Readers
- Low Level Readers
- Other

Please enter additional details below

VISION FOR USAGE

Project Type

What type of project are you developing?

- Classroom Libraries
- Summer Reading
- Classroom Novel/Book Sets
- Supplementary Curriculum
- Leveled Library
- Listening Library

Teaching Styles

Tell us how you intend to use these materials.

- Shared Reading
- Guided Reading
- Read Aloud
- Small Group
- Independent Reading
- Other _____

Reading Program

Mackin can provide leveling information for all of the following reading level programs. Which program will your project use primarily?

- Fountas & Pinnell Guided Reading
- Lexile
- ATOS (Accelerated Reader)
- Reading Recovery
- Other: _____

Reading Levels

Which reading levels should be covered in this project?

GRADE LEVEL	% OF ORDER
PK	
K	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	

Interest Levels

Which interest levels should be covered in this project?

GRADE LEVEL	% OF ORDER
PK	
K	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	

Or, tell us which reading levels you'd like by reading program:

- Fountas & Pinnell levels _____ to _____
- Lexile levels _____ to _____

Please enter additional details below

TITLE SELECTIONS

Categories

Please indicate how much of the list should be in each category.

Fiction _____ % Nonfiction _____ %

Book/Topic Requests

Provide information on specific materials to include in, or exclude from, your custom title list.

Include

Exclude

Topics

Books/Series

Authors

Publishers

World Languages What percentage of your titles, if any, would you like in another language?

- Spanish _____ %
- Chinese _____ %
- French _____ %
- Other _____ % _____

Bilingual Languages What percentage of your titles, if any, would you like to be bilingual?

- Spanish/English _____ %
- Chinese/English _____ %
- French/English _____ %
- Other _____ % _____

Please provide any other information that would be helpful in choosing books for this project:

BOOK SPECIFICATIONS

Material Types: Please tell us how you would like to allocate your budget toward print and audiovisual materials.

Books	_____ % of list	Number your preferences, where 1 is most desired	
		____ Paperback	____ MackinBound
		____ Trade Hardcover	____ Big Books
		____ Library Hardcover	____ Board Books
Videos	_____ % of list	____ DVD	____ VHS
Audiobooks	_____ % of list	____ CD	____ Cassette
Book Kits	_____ % of list	____ CD	____ Cassette
Software	_____ % of list	____ Mac	____ Windows

Book Quantities

Do you anticipate ordering multiple quantities of the book titles in this project?

- Yes, _____ copies per title
- No, I will be ordering only one copy of each book title

Publication Dates

- Any publication date
- Include publication dates from _____ to _____

ORDER DETAILS

Total Budget \$ _____ or Total List Size _____ titles

Desired Delivery Date _____ We typically ship materials within 60 days from the time we receive your order. If you have specific time considerations for receipt of materials, we are willing to work with you to meet your deadlines.

ORGANIZE AND SHARE

Where will the materials for this project be housed?

- School Library
- Classrooms
- Bookroom/Resource Room
- Other _____

Do you need **book labels** for these materials?

- Yes
- No

Please Describe:

Do you need **containment solutions** for these materials?

- Yes
- No

Please Describe:

THANK YOU

A Mackin Classroom Services representative will contact you shortly with your custom title list.